

# HANKELow PARISH COUNCIL

Carol Jones  
Clerk

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Parish Councillors are summoned to the Annual Meeting of the Parish Council

The meeting will commence at the conclusion of the Annual Parish Meeting.

**DATE:** TUESDAY, 2 MAY 2017

**TIME:** 7.45 PM (or on the later rising of the Parish Meeting)

**VENUE:** SCHOOL ROOM, HANKELow METHODIST CHAPEL



Signed: \_\_\_\_\_

Enquiries to: Clerk: Carol Jones

Date of issue: 24 April 2017

To: Members of the Parish Council  
Councillors C Ainley, G Cope, G Foster, I Jones and A Lee,

cc: Cheshire East Ward Councillor Rachel Bailey

## **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

Members of the public are encouraged to print off their own copies of the agenda from the village website ([www.hankelow.eu](http://www.hankelow.eu)). If paper copies of the agenda and/or any associated reports are required, please contact the Clerk who will arrange for copies to be made available at the meeting.

# A G E N D A

## 1 ELECTION OF CHAIRMAN

- 1.1 To elect a Chairman to serve until the Annual Meeting in 2018.
- 1.2 The Chairman will sign a Declaration of Acceptance of Office, following which the newly-elected Chairman will chair the meeting.

## 2 ELECTION OF VICE-CHAIRMAN

- 2.1 To elect a Vice-Chairman to serve until the Annual Meeting in 2018.
- 2.2 The Vice-Chairman will sign a Declaration of Acceptance of Office.

## 3 APOLOGIES FOR ABSENCE

## 4 DECLARATIONS OF INTEREST

Members to declare any non-pecuniary or disclosable pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 5 MINUTES

- 5.1 To approve as a correct record, the Minutes of the Meeting held on 6 March 2017. ...
- 5.2 To approve as a correct record, the Minutes of the Meeting held on 6 April 2017. To follow

## 6 FINANCIAL MATTERS

### 6.1 End-of-Year Accounts – 2016-2017

The Parish Council is asked to approve the accounts for the financial year 1 April 2016-2017. These will be submitted to the internal auditor after approval. To follow

### 6.2 Authorisation of Payments

£100.00	Councillor G Foster (Chairman's allowance) S.15(2) of the Local Government Act 1972.
£84.20	C M Jones – reimbursement for payment of tax to HM Revenue & Customs
£71.40	Cheshire Association of Local Councils – affiliation fee 2017-18
£20.00	G Cope – reimbursement for nettle-cutting.
£60.00	J Harron – payroll service
£1,440.00	C Ainley – reimbursement for providing initial funding for the surveyor's report on The White Lion.
£Tbc	Came & Company – insurance renewal (effective 1 June 2017)

### 6.3 The White Lion

- (A) To note that a cheque for £1,440.00 (£1,200 net and £240.00 VAT) was issued to Brooker & Co. for the survey carried out on The White Lion.

That report is now available and has already been issued to Members under separate cover.

- (B) To report that a sum of £2,000.00 has been deposited in the Parish Council's account. This amount comprises donations made by residents towards The White Lion 'Fighting Fund'. A subsequent donation of £25 has been received, but not yet deposited.

This fund is subject to local government regulations in respect of the management of the Parish Council's finances. It can be ring-fenced for spending on matters relating to The White Lion, but any remaining balance cannot be returned to the donors.

## **7 APPOINTMENT TO OUTSIDE BODIES/COMMITTEES**

### **7.1 Outside Bodies**

The Parish Council is invited to appoint a representative(s) to the following outside bodies.

- Audlem Burial Board
- Audlem Public Hall Annexe Committee

### **7.2 Neighbourhood Plan Steering Group**

The Parish Council is invited to re-appoint members to the Steering Group. The composition provides for up to three parish councillors and up to four non-parish councillors.

## **9 CALENDAR OF MEETINGS – 2017-2018**

The Parish Council is asked to approve a calendar of meetings for 2017-2018.

### 2017

3 July  
4 September  
6 November

### 2018

2 (Tues) or 8 January (Mon)  
5 March  
1 May (Annual Meetings)

## **10 PLANNING MATTERS**

### **10.1 Neighbourhood Plan**

The Steering Group to report progress on preparation of the Neighbourhood Plan.

Cheshire Wildlife Trust (CWT) is in the final stages of preparing the Ecological report but requires planning application Nos. for planning applications on Hall Lane, an issue raised by the Chairman. The Clerk has been asked to provide this for Dr Giles (CWT) to enable the report to be completed.

### **10.2 Planning Applications**

There are no planning applications for consultation.

## **11 SHARED INFORMATION**

Parish Councillors are invited to share information or report on attendance at any recent meetings of outside bodies.

## **12 DATE OF NEXT MEETING**

3 July, subject to agreement under Item 9 above.